

**SOUTH MIDDLETON SCHOOL DISTRICT
4 Forge Road, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES
August 15, 2016**

The South Middleton Board of School Directors met on August 15, 2016, in the Boiling Springs High School Cafeteria for a Regular School Board Meeting. The President, Mr. Michael Berk, called the meeting to order at 7:22 p.m.

ROLL CALL

The Secretary called the roll with all members present except as designated:

School Directors

Mr. Steven Bear

Mr. Michael Berk

Mrs. Stacey Knavel

Mrs. Elizabeth Meikrantz

Mr. Thomas Merlie

Mr. Christopher Morgan

Mr. Randy Varner

Mr. Robert Winters

Mr. Scott Witwer - **Absent**

Administrative Staff

Dr. Alan Moyer, Superintendent

David Bitner, Asst. Prin. – YBMS - **Absent**

Connie Connolly, Dir. Spec. Ed.

Patrick Dieter, Athletic Dir.

Joel Hain, Prin. – BSHS

Trisha Reed, Principal – IFEC

Nicole Weber, Asst. Bus. Mgr. - **Absent**

Sharonn Williams, Dir of Tech Inst.

Dr. Joseph Mancuso, Asst. Super.

David Boley, Principal – Rice

Mark Correll, Asst. Prin. – BSHS

Andrew Glantz, Dir. Buildings/Grounds

Chris Monasmith, Network Admin.

Kim Spisak, Asst. Prin. – Rice - **Absent**

Dr. Jesse White, Prin. – YBMS - **Absent**

Student Representatives

William T. Webber - **Absent**

Visitors

See attachment to the minutes.

Board Secretary

Matthew Ulmer

Solicitor

Gareth Pohawka

INTRODUCTIONS AND RECOGNITION

District Justice, Susan Day, presided over the swearing in of the school police for the 2016-2017 school year.

CITIZENS PARTICIPATION – None

ACCEPTANCE OF MINUTES

Mr. Merlie made a motion, seconded by Mr. Varner, that the Board approves the minutes of the following meeting:

-Planning/Regular Board Meeting – 8/1/16

The motion passed unanimously.

FINANCIAL REPORT

Mr. Bear made a motion, seconded by Mrs. Meikrantz, that the Board approves the following financial items:

The Board approved payment of General Fund bills represented by checks #54150 to #54195 in the amount of \$462,472.12 represented in attached summary.

The Board approved payment of Activity Fund bills represented by checks #15382 to #15388 in the amount of \$6,653.17 represented in the attached summary.

The Board approved payment of Trust Fund bills represented by check #15389 in the amount of \$921.06 represented in the attached summary.

The Board approved the Treasurer’s Reports for June and July 2016.

The motion passed as follows:

**Mr. Steven Bear - Yes
Mr. Michael Berk -Yes
Mrs. Stacey Knavel - Yes
Mrs. Elizabeth Meikrantz - Yes
Mr. Thomas Merlie - Yes**

**Mr. Christopher Morgan - Yes
Mr. Randy Varner - Abstain
Mr. Robert Winters - Yes
Mr. Scott Witwer - Absent**

7 – Yes, 0 – No, 1 – Absent, 1 – Abstention

REPORTS OF THE SUPERINTENDENT AND STUDENT REPRESENTATIVES

Dr. Moyer reported on the start of athletic and band practices today. He also spoke about the upcoming new teacher induction program on August 22, 2016, and the upcoming in-service program for all staff on August 29, 2016.

NOTICES AND COMMUNICATIONS

State Tax Equalization Board

Correspondence from the State Tax Equalization Board, dated July 20, 2016, regarding the 2015 Market Value.

BOARD COMMITTEE REPORTS

Policy Committee – Mr. Merlie

Mr. Merlie reported that the committee met earlier this evening. The following policies were reviewed and will be submitted for a first reading in September 2016.

- Policy #823 - Naloxone
- Policy #909 - Municipal Government Relations
- Policy #910 - Community Engagement
- Policy #911 - News Media Relations
- Policy #912 - Relations with Other Educational Institutions
- Policy #912.1 - Harrisburg Area Community College
- Policy #913 - Non-School Organizations/Groups/Individuals
- Policy #914 - Relations with intermediate Units
- Policy #917 - Parent/Family Involvement
- Policy #919 - District/School Report Cards

Technology Committee

Mr. Bear reported that the committee met earlier this evening. The following items were reviewed:

- Proposed Changes/Updates to Existing Electronic Communication Devices Policy
- Proposed Policy for Social Media
- Change in Practice - AUP Signatures
- Curriculum
 - Update on iReady
- General Updates
 - Summer Projects:

NEW BUSINESS

Mr. Merlie made a motion, seconded by Mrs. Meikrantz, that the Board approves the agenda of August 15, 2016, with the following amended to the agenda: q.11 – “That the Board accepts the resignation of Bridget Wickard, fourth grade teacher at Iron Forge Elementary School, effective immediately.”

The motion passed unanimously.

Student Representative to the Board

Mr. Merlie made a motion, seconded by Mr. Varner, that the Board approves the appointment of Elaina M. Clancy as Student Representative to the Board for the 2016-2017 and 2017-2018 school years.

The motion passed unanimously.

PASA-PSBA School Leadership Conference

Mrs. Meikrantz made a motion, seconded by Mr. Varner, to amend the motion for Mr. Berk to attend the PASA-PSBA School Leadership Conference, to include the attendance of Mr. Merlie.

The amended motion passed unanimously.

Mr. Merlie made a motion, seconded by Mrs. Knavel, that the Board approves Michael Berk and Thomas Merlie to attend the 2016 PASA-PSBA School Leadership Conference in Hershey, PA.

The motion passed unanimously.

Mr. Merlie made a motion, seconded by Mrs. Meikrantz, that the following items be approved in a block motion:

Second Reading (Final)

The Board approved the second reading (final) of the following policy:

- Policy #714 - Naming Rights/Sponsorship

First Reading

The Board approved the first reading of the following policies:

- Policy #823 - Naloxone
- Policy #909 - Municipal Government Relations
- Policy #910 - Community Engagement
- Policy #911 - News Media Relations
- Policy #912 - Relations with Other Educational Institutions
- Policy #912.1 - Harrisburg Area Community College
- Policy #913 - Non-School Organizations/Groups/Individuals
- Policy #914 - Relations with intermediate Units
- Policy #917 - Parent/Family Involvement
- Policy #919 - District/School Report Cards

Non-Public Title I Services

The Board authorized the Administration to enter into a contract with the Capital Area Intermediate Unit #15 to provide non-public Title I services for the 2016-2017 school year.

Transportation Routes & Bus Stops - 2016-2017

The Board approved the transportation routes and bus stops for the 2016-2017 school year, and authorizes the Superintendent and the Business Manager to make necessary changes to these routes and bus stops during the school year.

School Buses/Drivers - 2016-2017

The Board approved the list of school buses and school bus drivers for the 2016-2017 school year.

Canvas Agreement

The Board approved the agreement between the South Middleton School District and the Capital Area Intermediate Unit #15 to provide Canvas Licensing and training services to the district for the 2016-2017 school year, and further authorizes the Administration to execute the contract.

NHS Contract

The Board approved the contract between South Middleton School District and Northwestern Human Services (NHS) to provide autism support services for special education students for the 2016-2017 school year.

Vista Contract

The Board approved the Vista School Educational Services Contract for the 2016-2017 regular school year. Tuition reimbursement for the student's placement will be provided directly from PDE through the 4010 process.

New Story

The Board approved the agreement between South Middleton School District and New Story to provide special education services for a student during the 2016-2017 school year.

Teenline - Holy Spirit Hospital

The Board approved the annual Letter of Agreement for the 2016-2017 school year between South Middleton School District and the liaison services provider (Teenline Program of Holy Spirit) for the Student Assistance program for the 2016-2017 school year.

School Physician - Dr. Chad Jumper - 2016-2017 School Year

The Board approved the Physician Services Agreement contract between South Middleton School District and the Carlisle Medical Group to provide school physician services (Dr. Chad Jumper) for the 2016-2017 school year.

Proposal for Audit Services - Boyer & Ritter - 2015-2016 Audit

The Board approved the proposal for audit services with Boyer & Ritter for the 2015-2016 audit, and further authorizes the Superintendent and Business Manager to execute the contract.

AIA Amendment - Crabtree, Rohrbaugh & Associates

The Board approved the amendment to the AIA document between South Middleton School District and Crabtree, Rohrbaugh & Associates and further authorizes the Superintendent and the Business Manager to execute the contract.

Personnel

Professional

Employment

The Board approved the employment of the following professional personnel:

Name: Amanda M. Sheaffer

Position: Full-Time Elementary Teacher - IFES - Grade 5

Starting Date: Beginning of the 2016-2017 school year

Salary: Bachelor's, Step 2 - \$45,354

Professional – Resignation

The Board accepted, with regret, the following professional resignations:

-Lori Gilbert, - 6th Grade Teacher - YBMS, Effective: August 1, 2016

-Stephanie Snyder - 6th Grade Teacher - YBMS, Effective August 15, 2016

-Robert Bennett - Music Teacher - YBMS, October 7, 2016 (Will be held for 60 days)

-Bridget Wickard, 4th Grade Teacher – IFES, Effective immediately

Resignation - Extra Duty

The Board accepted the resignation of Jennifer Chamberlin, from the position of Quiz Bowl advisor, effective immediately.

The Board accepted the resignation of Kristen Shanabrook from the position of JV Volleyball Coach, effective immediately.

Extra Duty - Athletics – Employment

The Board approved the extra duty, athletic positions for the 2016-2017 school year.

Extra Duty - Co-Curricular – Employment

The Board approved the extra duty HS Marching Band Assistant for 1 week of band camp at \$500 for the week.

Name: Phillip Hemperly, (Due to resignation of Robert Bennett)

Extra Duty - Mentor Teachers

The Board employed the mentor teachers for the 2016-2017 school year.

Retirement

The Board accepted, with regret, the resignation of Margaret M. Shenk, from the position of English teacher at the BSHS, the purpose of retirement, effective December 2, 2016.

Classified

Employment

Substitute Building Nurse

The Board approved adding the following personnel to the substitute list for the 2016-2017 school year:

Inez M. Thornton
Position: Substitute Building Nurse
Rate: \$14.15/hr.

Employment – Classified

The Board approved the employment of the following classified personnel:

Name: Barbara B. Trostle
Position: Part-Time Attendance Secretary - BSHS - 209/days yr./5 hrs./day
Starting Date: August 25, 2016
Salary: \$11.55/hr.

Name: Molly K. Lindsey
Position: Cafeteria/Office Aide - YBMS - 180 day/yr. - 3 hrs/day (Replacing Lisa MacDowell)
Starting Date: Beginning of the 2016-2017 school year
Salary: \$10.80/hr.

Resignation

The Board accepted the resignation of the following classified personnel:

-Ronna Mason - Iron Forge Elementary School, Part-Time Cafeteria Monitor, effective immediately.

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- Robin Biggs - Rice Elementary School - Part-Time Cafeteria Monitor, effective immediately.
- Julie Starner - Rice Elementary School - Part-Time Cafeteria Monitor, effective immediately.
- Lori Hockenberry - Boiling Springs High School - Full-time Special Education Aide - Effective August 22, 2016

Motion passed unanimously.

CITIZENS PARTICIPATION - None

ANNOUNCEMENTS & INFORMATION ITEMS

Transfers:

- Erin Brenner, First Grade Teacher @ Rice Elementary to Sixth Grade Teacher @ YBMS
- Kimberly Draper – Fifth Grade Teacher @ IFES to Sixth Grade Teacher @ YBMS

FOR THE RECORD

Mr. Berk announced that the Board held an Executive Session this evening from 7:00 p.m. to 7:22 p.m. for personnel matters.

ADJOURNMENT

Mr. Merlie made a motion, seconded by Mrs. Meikrantz, to adjourn the meeting at 7:56 p.m.
The motion passed unanimously

Respectfully Submitted,

Matthew Ulmer
Board Secretary